



राष्ट्रीय फैशन प्रौद्योगिकी संस्थान

सांविधिक संस्थान निफ्ट अधिनियम 2006

वस्त्र मंत्रालय, भारत सरकार

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

A Statutory Institute under the NIFT Act, 2006

Ministry of Textiles, Government of India

1667(35)/HO/Entrance Exam/Online/2022

24th January, 2022

NOTIFICATION – 4

RULES AND REGULATIONS FOR ONLINE INVIGILATED / REMOTE PROCTORED NIFT ENTRANCE EXAM FOR ADMISSIONS' 2022 SCHEDULED TO BE HELD ON 6TH FEBRUARY 2022

Overview:

Rules / Process for the online invigilated entrance exam:

1. Candidates will take the entrance exam under virtual/online invigilation mode. This is also called Remote Proctored Exam. The exam will require candidates to have TWO devices [preferably a laptop/Desktop for taking the exam and an android mobile for additional monitoring from the rear]
2. Exam will be made live on a predetermined date/time and can be taken ONLY using the Google Chrome Browser on your Windows PC / Laptop with a working camera & microphone. **Please note that the exam can only be given using Windows 7 and above operating system.** The candidates can exam their system by clicking on the TEST YOUR SYSTEM button on <http://niftadmissions.in/>
3. Candidates will also required to have their android mobile / second device handy. The mobile needs to have a working camera/microphone which will be used for viewing the room from the side /back in addition to the Laptop/PC from which the exam will be taken.
4. Candidates should Login 60 minutes before the entrance exam start time to ensure smooth verification. Candidates are advised to take the Mock Tests to make themselves familiar with the process beforehand. Taking the Mock Tests is mandatory. Also during the Mock test, they may check the papers which are being displayed as per their application opted for at the time of registration.
5. Once you login you need to select your paper and complete the camera verification on the Laptop/PC. Subsequently, you will be shown a QR Code for scanning and connecting your second device / mobile phone with the exam. As soon as the mobile gets connected its camera will get activated. The Mobile device will need to be placed such that a side / back view of the candidate is available on the Mobile for the entire duration of the exam. You will only be able to take the exam after completing camera verification and connecting the Mobile.
6. Candidates can then launch the Test using the link provided for starting the exam on the NIFT Admission Portal [<http://niftadmissions.in/>]

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7. Candidate has to use his/her Roll Number and Password sent on his/her email / mentioned on admit card for logging into the entrance examination system.
8. Once he/she logs into the system he/she will be shown the exam available for him/her.
9. Candidate needs to sit for exam so that his/her face is clearly visible in the camera of the laptop / PC. Also their side / back view should be visible on the mobile. Place should have proper lighting and no one else should enter the same place during the duration of the exam.
10. During the entire duration of the exam candidate's activities will be monitored using (a) the webcam/microphone on his/her PC / Laptop in the front and (b) the camera /microphone on his/her Mobile from the side or back. All the processes and the activities done by the user on the PC / Laptop, browser etc. will also be monitored and recorded.
11. If the candidate indulges in unfair practices/suspicious acts like talking to someone else, trying to share screen, leaving your place etc. the AI Enabled system or online invigilator will intervene and cancel/stop the entrance test immediately.
12. No TOILET or other breaks will be allowed during the entire duration of the exam. Candidates are advised to keep water with them if they want.

Minimum System Requirement:

For taking the exam you need to meet ALL the requirements mentioned from [A] to [D] below:

- A. **Desktop/Laptop: For Apple laptops** – Mac OS 11 or below with latest Chrome Browser installed for taking the test. For the second device however you need an android mobile as the app required for pairing works on Android.

Browser: The system needs to have the latest Google Chrome Browser installed. Exam will not open with any Other browser.

Video/Audio: Laptop / PC needs to have a Webcam min. 1.3 MP and a good quality Mic

Operating system: Windows 7 or above

RAM & Processor: 4 GB+ RAM, i3 5th Generation 2.2 Ghz or equivalent/higher

- B. Uninterrupted power backup/power bank (UPS/ Inverter, etc)
- C. Dedicated Internet and Internet Bandwidth of min. 4G/ Wifi or above
- D. **Mobile Phone:** Android mobile phone with a working camera/microphone. Mobile also needs to have the latest Google Chrome Browser installed

Common Do's and Don'ts:

1. The candidate will take the entrance exam from a separate place/room where there is no other person in vicinity during the entire duration of the exam.
2. The place should have good lighting from the top or behind the laptop. A desk and chair is preferable. Adequate lighting should be there so that the candidate is visible. No

bright light should be behind the candidate as this will make the photo on the Laptop / PC Webcam hazy.

3. The place should be noise-free with no movement of people in the surroundings. All the items should be removed from the desk. Invigilators can bar you from taking the exam if you are not alone in the room, it is not having inadequate lighting, you are having other computers or similar devices in the entrance exam area etc.
4. The exam will be available only during the defined time slot.
5. Candidates should log in 60 minutes before and complete the camera verification and pairing of the mobile well before the start of the exam. The exam however will be given on the laptop using the Chrome Browser
6. No other persons are allowed other than the candidate in the entrance exam area during the exam duration.
7. Candidates must not talk to anyone during the entrance exam period or talk/read to themselves loudly.
8. In case of an issue, he/she can chat/talk to help desk in case of any technical issue with permission from the invigilator. Chat is available in the system for communication with the assigned Invigilator. Help desk phone is for emergency.
9. Candidates must not use headphones, earbuds, or any other type of listening equipment.
10. Candidates must not communicate with any other person by any means. Candidates must not seek any assistance or refer to study material/mobile/ for answering the questions.
11. Candidates must not use any phone for any reason except for logging into the Online Examination Room for a rear/ side view of his exam taking place.
12. Candidates must not leave the room/entrance exam area during the entrance -exam for any reason. Leaving the room/entrance exam area or moving to another room/area during the entrance exam for any reason will be treated as a violation of entrance exam rules. Invigilators can stop your exam for doing this.
13. Candidates must not set up the computer at the time of the entrance exam. All the settings need to be done much before the entrance exam time and tested properly. For any failure of the computer system during the entrance exam period, NIFT will not be responsible and the candidate will lose his/her attempt. All settings and checks should be done and tested during the Mock Test / Exercise.
14. Candidates must not switch off the webcam or mic or cover the webcam during the entrance exam. Changing of the camera angles to obstruct views can lead to stopping of the test by the online invigilator. Candidates must not look away from the laptop/desktop screen, must face the computer screen.
15. Candidates must not attempt to open other applications / navigate away from the entrance exam window. Candidate must ensure that he/she has attempted every question and reviewed the accuracy of his/her answers and double check before clicking the "**Finish**" button on the paper. Once submitted (even by mistake), re-taking of the exam will not be permitted.
16. On the day of entrance exam, candidates are advised to ensure that there is an uninterrupted power source for the mobile AND his Laptop / PC for smooth conduct of the entrance exam.



17. Candidates are not permitted to log out/switch off the computer for the sake of going to the washroom and if they log out/switch-off, the invigilator may bar him from the exam.
18. Calculators or other devices are NOT permitted during the exam. Any use of the same will lead to the Invigilator barring you from the exam.

Debarment/Cancellation of Entrance Exam:

- 1) If a candidate indulges in unfair practices/suspicious acts, the invigilator will first warn him and if he/she persists then the invigilator may cancel the exam.
- 2) For any case of misconduct, the invigilator can cancel the exam immediately as the case may be.
- 3) For any unfair act (cheating) during the entrance exam, the result of such an entrance exam may be canceled and he/she will be liable for punishment.
- 4) If the unfair act is determined *during* OR *after* the entrance exam based on the data collected during the entrance exam the result of such a candidate will be canceled and he/she will be liable for punishment under suitable legal provisions. The detection could be automatic based on the AI algorithms/observations of the Human invigilators.
- 5) If any candidate attempts copying onscreen questions, tries to take screenshots or violates any of the entrance exam rules, it will be considered to be an act of misconduct and he/she will be liable for punishment and his candidature being canceled.
- 6) **Candidates are responsible for obeying all rules and for arranging the required infrastructure at their end. No request for Re-exam will be entertained on their part.**
- 7) The entire process will be logged and photograph video recording will be made. Use of any unfair means at any stage will lead to cancellation of the candidate's exam and debarment from the Admission Process.

Privacy:

During the online invigilated entrance exam, Images/Videos/Sounds of the candidates and their computer systems will be captured and stored only for the entrance exam invigilation purposes. It is envisaged that candidates who take the online invigilated entrance exam agree for the same. All information would be purged after a period of 3 months post conduct of the examination.



**(Dy. Director)
Admissions-NIFT-HO**