



NIFT/HO/Estt.II/APARs/Digitization/2019 (Part - I)

29th July, 2022

OFFICE MEMORANDUM

Subject: Extension of reporting timeline for submission of online Annual Performance Assessment Report (APAR) in r/o Academic Post on CMS Portal.

In continuation to this office OM of even Number dated 24th June 2022 and in view of the various requests received in the subject matter, it has been decided by the Competent Authority to revise the time schedule for submission of online self-appraisal to their reporting officer. Accordingly, the last date for submission of online self-appraisal to their reporting officer, through CMS portal for the academic year July 2021 to June 2022 has been extended from 31st July, 2022 to 16th August, 2022. The rest of the timelines in the aforesaid OM is remains unchanged.

This issues with the approval of the Competent Authority.

कर्नल विक्रान्त लखनपाल/ Colonel Vikrant Lakhnarpal
पंजीयक / Registrar

To

All Campus Directors & Joint Directors

All faculty members

Head (ERP) – With a request to keep watch on CMS portal for smooth functioning successful implementation of online APAR through portal.

Copy to:

1. Dean (A)
2. CVO
3. Director HO / Director (F&A) / Director (NRC & IT)
4. All Heads of the Units / All Chairpersons of the Academic Departments
5. DD (Estt) / AD (Estt)
6. ABS & Legal Officer
7. PS to DG, NIFT
8. Guard File