

NATIONAL INSTITUTE OF FASHION TECHNOLOGY
NIFT- HEAD OFFICE

Minutes of the Pre-Bid Meeting for hiring the Examination Agency for assisting National Institute of Fashion Technology (NIFT) in conducting admission test to various UG & PG programmes of NIFT

Time and Date: 02.00 PM 3rd JUNE, 2020
Venue : ONLINE AT ZOOM APPLICATION

The pre-bid meeting for hiring of Agency for assisting NIFT in conducting admission test to various UG and PG programmes of NIFT was held on 03.06.2020 at 2:00 pm through Zoom application in the presence of following members and bidders

Participants:

- M/s. Merit Trac Services Pvt. Ltd., New Delhi
 - M/s. All India Management Association (AIMA), New Delhi
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- Dr.Prof.Vijay Kumar Dua, Head (AA), I/C(Admissions)
 - Ms.Rajbala,Dy.Director (Admissions)
 - Admissions Team(4)

The following queries raised by the above bidders and clarifications of the same has been specified by the above Committee Member as details given below:-

M/s.MeritTrac Services Pvt. Ltd.

S. No.	NIT Document Reference	Details as per NIT	Clarification Sought by bidder	Clarification by Committee Members
1	Page 11 Point 6.20 Heading:- Documents Required with Bid	The Agency has successful executed / completed 3 entrance exam valuing not less than the amount of Rs. 60 Lakhs over the last 3 years.(Submit scanned copy online). OR The Agency has successful executed / completed 2 entrance exam valuing not less than the amount of Rs.	Can the agency submit credentials related to online entrance exams also or the experience asked for is pertaining to OMR based entrance exams only.	At present, the tender floated is for OMR and drawing (hard booklet) type. In future, if required and deemed fit, a separate tender would be floated for Computer Based Examination.

		75 Lakhs over the last 3 years.(Submit scanned copy online). OR The Agency has successful executed / completed 1 entrance exam valuing not less than the amount of Rs. 1.20 Crore over the last 3 years.(Submit scanned copy online).		
2	Page 10 – Point 6.12 Heading:- Documents Required with Bid	Experience of handling / conducting Creative aptitude test or creative skill test Design Based for minimum 5000candidatesin last three years in at least 10 cities as on 31/03/2020. (Submit scanned copy online).	Request relaxation on this point. While MeritTrac has not conducted design based exams, we have conducted performance based exams such AI based communication tests ,etc.	NIFT is mainly Design Institute having 7 design courses out of 10 courses at UG and PG level.
3		GD/Personal Interview	Should agency conduct the GD/PI or will have to arrange for venue and coordinate the activity?	The Agency is required to arrange for venue and coordinate the activity.

M/s.AIMA

1.			Kindly provide the tentative schedule of different tests/ stages for execution of project from beginning till completion	Specific dates cannot be indicated at this time for regular course. The tentative schedule of activities is as under: Registration: Oct/Nov to Jan Admit Card: Jan. Entrance Test: Jan GD/PI & Situation Test: April -May. Final Result: May – June. The Artisan, PhD, Special Test for Srinagar etc would differ from the above schedule and during the period from January to June
2.	Para 12.0,	Prices / rates inclusive of all	It is suggested that, the quoted	The quoted firm prices/rates should be

	Page 13 Heading: PRICES, TAXES, DUTIES	taxes i.e. including applicable GST.	firm prices/rates should be exclusive of all taxes and GST applicable, as the tax rates and GST might change at any point of time. These should be extra as per actual.	exclusive of all taxes and GST applicable AS ON TODAY. The bidder should quote applicable taxes and GST in the price bid separately.
3.	Point No 5 Page No 18 (Annexure-II CHECK LIST FOR SUBMISSION OF BID)	The Proof of Annual turnover of Rs. 2.5 Crore per year for the last three financial years i.e. 2016-2017, 2017-2018 & 2018-19 in the form of the Audited Financial Statement duly certified by Chartered Accountant (Submit scanned copy online). Copy of income tax return filed by agency during last 3 financial years (2015-16, 2016-17, 2017-18). The annual turnover of the Agency should not be less than Rs. 2.5 Crore each year in last three years.	As per Point No 6 Page No 23 The Proof of Annual turnover of Rs. 2.5 Crore per year for the last three financial years i.e. 2015-2016, 2016-2017 & 2017-18 in the form of the Audited Financial Statement duly certified by Chartered Accountant (Submit scanned copy online). Copy of income tax return filed by agency during last 3 financial years (2016-17, 2017-18, 2018-19). The annual turnover of the Agency should not be less than Rs. 2.5 Crore each year in last three years. Clarify, which last three financial years are to be considered.	The turnover will for the year as under: 2016-17, 2017-18, 2018-19).
4.	Point No 6, Page 23 (Annexure-VI Technical Bid)	Annual turnover of Rs. 2.5 Crore per year	It is suggested that the annual turnover should be at least 20-25 times the project cost for admissions 2020.	There is no clarification and turnover will remain same.
5	Point No. 7, Page 24 (Annexure-VI Technical Bid)	Experience of conducting entrance exam of at least three programs Design/ Non Design for a minimum 25000 candidates in last 3 years as on 31/ 3/ 2020.	Clarify that the 25000 number of candidates is per exam or total 25000 in last three years as on 31/03/2020?	Total 25,000 candidates in last 03 years as on 31.03.2020 in Design/Non Design programs.
6	Point No. 9, Page 24 (Annexure-VI Technical	Experience of conducting/handling Group Discussion and Personal Interview for minimum 1500	<ul style="list-style-type: none"> • Clarify that whether the 1500 number of candidates is per year. • Clarify that Group 	<ul style="list-style-type: none"> • Total 1500 candidates in last three years as on 31.10.2020. • Only for PG Programmes

	Bid)	candidates in last three years as on 31/03/2020.	<p>Discussion and Personal Interview are to be conducted for each candidate.</p> <ul style="list-style-type: none"> • Confirm that the Group Discussion conducted should be case study based. • Confirm that both the activities are conducted physically 	<ul style="list-style-type: none"> • Yes • Yes
7	Point No. 10, Page 24 (Annexure-VI Technical Bid)	Experience of handling / conducting Creative aptitude test or creative skill test for minimum 5000 candidates in last three years at least in 10 cities as on 31/03/2020.	<ul style="list-style-type: none"> • Clarify that the 5000 number of candidates is per year. • Whether this includes on the spot evaluation activity also? • Confirm that the test is to be conducted each time simultaneously at least in 10 cities or more. • Confirm that the Creative Aptitude Test should be conducted in test venue and not on computer systems 	<ul style="list-style-type: none"> • Total 5000 candidates in last three years. Atleast total in 10 cities as on 31.03.2020. • Yes this include on the spot evaluation activity. • At present Situation test / creative skill test is conducted in 13 cities simultaneously. Number may increase or decrease based on the registration.
8	Point No 11 Page 24 (Annexure-VI Technical Bid)	The agency must have operational office in India with minimum technical and operational manpower resources of at least 20 nos. Agency will conduct Group Discussion (GD) and Personal Interview in Delhi.	Para 11 to be corrected as per Para 15 i.e. The agency must have operational office in Delhi NCR.	<ul style="list-style-type: none"> • Modified that the agency must have operational office in Delhi NCR only
9	Point No 13, Page 24 (Annexure-VI Technical Bid)	The Agency have experience of both Computer Based and Paper Pencil Test administration	<ul style="list-style-type: none"> • As per Para 6.15 Page 10 i.e. The Agency have experience of Paper Pencil Test Administration. Kindly remove Computer Based. 	<ul style="list-style-type: none"> • At present, the tender is for Paper Pen/ Pencil Based
10	Point No. 19, Page 25 (Annexure-VI Technical Bid)	The Agency has successful executed / completed 3 entrance exam valuing not less than the amount of Rs. 60 Lakhs over the last 3 years	<ul style="list-style-type: none"> • Confirm that each test is of the value of INR 60 Lakhs. • Being the NIFT admission process comprises of multiple activities including written test, Situation Test, 	<ul style="list-style-type: none"> • No. It will total amount of Rs.60 Lakhs over the last 03 years. • Entrance examination should be considered for similar scope.

			GD, PI, subjective test, etc. It is suggested that the experience should be considered for similar Scope of Work	
11	Point No. 19, Page 25 (Annexure-VI Technical Bid)	The Agency has successful executed / completed 2 entrance exam valuing not less than the amount of Rs. 75 Lakhs over the last 3 years	<ul style="list-style-type: none"> • Confirm that each test is of the value of INR 75 Lakhs. • Being the NIFT admission process comprises of multiple activities including written test, Situation Test, GD, PI, subjective test, etc. It is suggested that the experience should be considered for similar Scope of Work 	<ul style="list-style-type: none"> • No. It will total amount of Rs. 75 Lakhs over the last 03 years.
12	Point No 1 & 1(A) of A Page 26 (Annexure-VII Price Bid)	Fixed cost for conduct of written test (OMR based), CAT (Creative Aptitude Test) or Creative Skill Test, Group Discussion and Interview as per scope of work given in Annexure – VIII to XII but excluding the items for reimbursement.	It is suggested that fixed cost to be removed from the price Bid (Annexure VII)	<ul style="list-style-type: none"> • “Fixed cost for” may be treated as deleted
13	Point A, Page 26 (Annexure-VII Price Bid)	Total amount in words and figure (Rs.) $1 + 1(A) + 2 + 2(A) + 3 + 3(A) + 4 + 4(A) + 5 + 5(A)$ Overall lowest rate quoted by the bidder of all the point at Sl. 1 to 5(A) mentioned above will be awarded the contract.	Formula for calculating the Price Bid is not clear as the cost of 1(A), 2(A), 3(A), 4(A) and 5(A) cannot be calculated without the registration nos. at this point of time.	<ul style="list-style-type: none"> • Overall lowest rate quoted by the bidder of all the point Sl. no. 1 to 5(A) in the price bid is the formula for calculating price bid.
14	Para (b), Page 27 Note of(Annexure-VII Price Bid)	Price evaluation will be made taking in to account the total price quoted by the Bidder in the price bid of all the point at Sl. No. 1 to 5 (A) including GST	<ul style="list-style-type: none"> • It is suggested that, the quoted firm prices/rates should be exclusive of all taxes and GST applicable, as the tax rates and GST might change in the near future. These should be as per actual. • The total price to be quoted by the Bidder in the Price 	<ul style="list-style-type: none"> • The quoted firm prices/rates should be exclusive of all taxes and GST applicable AS ON TODAY. • The bidder should quote applicable taxes and GST in the price bid separately

			Bid of all point at Sl. No. 1 to 5(A) should exclude GST	
15	Page 27 (Annexure-VII Price Bid)	The list of Expenditure / ceiling to be reimbursed by NIFT on actuals.	<ul style="list-style-type: none"> Confirm that this pertains to all examinations i.e. NIFT Admission Test, NLEA, Artisian, Srinagar, PhD 	Yes, on actual
16	Para 1, Page 27 (Annexure-VII Price Bid)	Lowest Economy fare for Air / Train (2AC) / Road for positioning the test materials for written test, Situation Test, Group Discussion / Personal Interview	<ul style="list-style-type: none"> Confirm that this covers the cost for positioning situation test kits. when taking the exam material with them. 	Yes, on actual
17		Transportation Cost / Excess Baggage on production / submission of Excess baggage tag –	<ul style="list-style-type: none"> Air Cargo charges to be added along with Excess Baggage = Transportation cost on production/submission of bills/invoices, and Excess Baggage or Air Cargo charges on production/submission of Excess baggage tag or invoice/receipt for air cargo; as applicable 	Yes, on actuals
18	Para 3, Page 27 (Annexure-VII Price Bid)	Lodging / Boarding of Officials @ Rs.2500/- per day for 3 days	<ul style="list-style-type: none"> Due to differing cost index of different cities, as is normal in all institutions/organizations, it is essential to have differential rates for different locations to be classified under Metros, State Capitals and Others (Rs.5,000/day, Rs.4,000/day and Rs.3,000/day; respectively) 	On actuals with subject to ceiling of Rs.2500/-
19	Para 25, Page 31 (Scope of work for UG and PG program)	Agency will Design/Print question papers in English and Hindi language as per the pattern and scheme	Specify the number of objective papers and creative papers (program wise) to be developed and printed in bilingual.	<ul style="list-style-type: none"> Number of objective papers eleven(11) i.e. for B.Des., M.Des., B.F.Tech, M.F. Tech., MFM, NLEA, PhD, Artisian etc. and Special test for Srinagar. Creative Ability Test (CAT) four (04) i.e. B.Des., M.Des., NLEA and Special Srinagar Test.

				<ul style="list-style-type: none"> • Situation Test for B.Des. • Studio Test for NLEA and Artisan/Children of Artisan • Technology Aptitude Test (TAT) for B.F. Tech, NLEA • PhD GAT/MAT 																														
20	<p>Para 28, Page 31</p> <p>(Scope of work for UG and PG program)</p>	Agency will supervise the conduct of the test in two sessions morning and afternoon.	Specify the no. of candidates in each session.	<p>Statistics of last two years are given under for reference:</p> <table border="1"> <thead> <tr> <th>Year</th> <th colspan="2">2018</th> <th colspan="2">2019</th> </tr> </thead> <tbody> <tr> <td>Program</td> <td>23856</td> <td>23856</td> <td>22425</td> <td>22425</td> </tr> <tr> <td>B.Des</td> <td>2010</td> <td>2010</td> <td>2002</td> <td>2002</td> </tr> <tr> <td>M.Des</td> <td>2959</td> <td>0</td> <td>2209</td> <td>0</td> </tr> <tr> <td>B.F. Tech</td> <td>330</td> <td>0</td> <td>264</td> <td>0</td> </tr> <tr> <td>MFM</td> <td>2704</td> <td>0</td> <td>2268</td> <td>0</td> </tr> </tbody> </table>	Year	2018		2019		Program	23856	23856	22425	22425	B.Des	2010	2010	2002	2002	M.Des	2959	0	2209	0	B.F. Tech	330	0	264	0	MFM	2704	0	2268	0
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21	<p>Para 30, Page 31</p> <p>(Scope of work for UG and PG program)</p>	Furniture of the exam centre should be suitable for NIFT Examination, particularly for Creative Ability Test (CAT)	Specify the type of furniture for CAT	<ul style="list-style-type: none"> • The table /desk provided for the students should be stable, flat and minimum 2.5 feet x 2.00 feet with smooth surface as the students are required to draw and use color during the test. The chair / bench should be comfortable and without wheels. 																														
22	<p>Para 32, Page 31</p> <p>(Scope of work for UG and PG program)</p>	Agency will evaluate the OMR answer sheets by scanning. Agency will pseudo number the used creative subjective booklets and position them at NIFT HQ for evaluation by experts at NIFT HQ, under coordination by the agency team. (tentative period 2 to 3 weeks)	<ul style="list-style-type: none"> • Whether double scanning of OMR answer sheets to be done? • Confirm that the checking, totaling of marks, rechecking of evaluated CAT booklets, data entry of marks is the role of agency. 	<ul style="list-style-type: none"> • Yes, double scanning of OMR answer sheets to be done. • Yes, it is to confirm that the checking, totaling of marks, rechecking of evaluated CAT booklets, data entry of marks is the sole responsibility of the agency. 																														
23	<p>Para 43, Page 32</p> <p>(Scope of work for UG and PG program)</p>	Agency will conduct GD and Interviews in Delhi in multiple days (approx. 15-17 days) in a suitable place agreed by NIFT within the radius of 10 K.M from NIFT HQ having proper infrastructure for conduct of GD and Interviews. If GD and Interviews are held in hired premises, the rent etc. will be	<ul style="list-style-type: none"> • Clarify that the charges for lunch and refreshments for experts (approx.16 experts per day) for 15-17 days will be borne by agency? • Kindly specify the type of rooms, auditorium, etc. to be arranged. • If GD and Interviews are held in hired premises, the rent etc. will be paid by the 	<ul style="list-style-type: none"> • Yes, Charges for lunch and refreshments for experts will be borne by the agency. Number of experts each day are 16-17. • The GD/PI venue to have: <ul style="list-style-type: none"> a) Big hall with sitting arrangement for 250 persons. It would be used for registration by the agency and verification of credentials of candidates. b) Four rooms for GD/PI with sufficient 																														

		paid by the Agency.	Agency. – Here the word ‘If’ is not clear	chairs ventilation and air-condition. The ambience of the venue should be decent with proper parking area as the majority of NIFT applicants are females.
24	Point 49, Page 33 (Scope of work for UG and PG program)	The agency may be asked to conduct the written test on computer-based pattern.	This is not applicable as per scope of work. Clarify.	This clause may be treated as deleted.
25	Para (vi), Page 37 (Scope of work for UG and PG program)	Packing	Whether packing is to be done in cartoon boxes or in metal boxes? Metal boxes are suggested for secrecy and confidentiality.	Packing is strictly required in metal boxes with material packed in water proof packing and with two locks for secrecy and confidentiality.
26	Para (ix), Page 37 (Scope of work for UG and PG program)	Evaluation of CAT (Creative Ability Test) question paper:	<ul style="list-style-type: none"> Specify the number of CAT papers to be evaluated. Whether Rs. 20 is fixed for evaluation of each CAT paper for the next three years How many experts per day would be appointed? Specify that the coordination with experts to be done by agency. 	<ul style="list-style-type: none"> Number of CAT papers for reference in 2018:8153, in 2019:7799 Rs. 20 is fixed for evaluation of each CAT paper for next three years. Around 20 experts per day would be engaged. Yes, the coordination with experts to be done by agency.
27	Para (xiii), Page 37 (Scope of work for UG and PG program)	Situation Test	<ul style="list-style-type: none"> Specify that on how many candidates there will be one panel i.e. for 10000 candidates, the number of panels. This to assess the cost of honorarium to be given to experts. Specify the type of answer sheets to be printed for Situation Test to meet the pseudo numbering criteria. 	<ul style="list-style-type: none"> Around 100 candidates will be in one panel. The test is combination of two i.e. “3D model” and “write-up” corresponding to 3D model. For the write-up special type of customized answer sheet to be printed indicating the photograph and other

			<ul style="list-style-type: none"> Whether the answer sheets are to be customized as per candidates' particulars? 	<ul style="list-style-type: none"> Yes <p>necessary details of the candidate with performance for learning the sheet and provision for pseudo numbering.</p>															
28	<p>Para xix (d) Page 38</p> <p>(Scope of work for UG and PG program)</p>	<p>Each panel consist 3 / 4 members and there will be at least 4 panels on each day. The honorarium to the panel members will be paid by the agency. At present each panel member has been paid Rs.3000/- per day.</p>	<p>Specify the total number of experts and days so as to assess the payment to be released to experts.</p>	<p>Around 27 external experts and 54 internal experts in total. However the Situation Test may be conducted 2-4 days at different locations based on the number of candidates and the capacity of test venue.</p> <p>Panel would be of 3 members</p>															
29	<p>Para 26 Page 41</p> <p>(Scope of work for NLEA Programe)</p>	<p>Agency will Design/Print question papers in English and Hindi language in coordination with Admissions Department.</p>	<p>Specify the number of objective papers and creative papers (program wise) to be developed and printed in bilingual.</p>	<ul style="list-style-type: none"> Number of objective papers eleven(11) i.e. for B.Des., M.Des., B.F.Tech, M.F. Tech., MFM, NLEA, PhD, Artisan etc. and Special test for Srinagar. Creative Ability Test (CAT) four (04) i.e. B.Des., M.Des., NLEA and Special Srinagar Test. Situation Test for B.Des. Studio Test for NLEA and Artisan/Children of Artisan Technology Aptitude Test (TAT) for B.F. Tech, NLEA PhD GAT/MAT 															
30	<p>Para 27 Page 41</p> <p>(Scope of work for NLEA Programe)</p>	<p>Agency will depute local official on the date of written test at each NIFT Campus for Observing the administration of written test.</p>	<p>As per Para 28 Page 41 Agency will position the confidential test material containing questis at each NIFT Campuses, personally escorted by its observers/officials from New Delhi to the test centres by air travel. Kindly clarify.</p>	<p>Actual Airfare of economy class to carry the examination materials to all the examination venues (outside Delhi NCR) will be reimbursed by NIFT. Local transport and accommodation will also be reimbursed subject to reasonability of claim and the production of bills.</p>															
31	<p>Para 29 Page 41</p> <p>(Scope of work for</p>	<p>Agency will supervise the conduct of the test in two sessions morning and afternoon.</p>	<p>Specify the no. of candidates in each session.</p>	<p>Statistics of last two years are given under for reference:</p> <table border="1"> <thead> <tr> <th>Year</th> <th colspan="2">2018</th> <th colspan="2">2019</th> </tr> </thead> <tbody> <tr> <td>Program</td> <td>23856</td> <td>23856</td> <td>22425</td> <td>22425</td> </tr> <tr> <td>B.Des</td> <td>2010</td> <td>2010</td> <td>2002</td> <td>2002</td> </tr> </tbody> </table>	Year	2018		2019		Program	23856	23856	22425	22425	B.Des	2010	2010	2002	2002
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	NLEA Programme			M.Des	2959	0	2209	0
				B.F. Tech	330	0	264	0
				MFM	2704	0	2268	0
32	Para 36 Page 42 (Scope of work for NLEA Programme)	Agency will depute Centre Superintendents, Invigilators and other operational staff at all NIFT Campuses for the conduct of Situation Testing multiple days.	Kindly confirm the number of campuses where NLEA to be conducted.	All NIFT Campuses subject to no of applicants				
33	Para 29 Page 45 (Scope of work for Children of Artisan)	Agency will supervise the conduct of the test in two sessions' morning and afternoon.	Whether the studio Test to be conducted in two sessions i.e. Morning and Afternoon.	One Session				
34	Para 32 Page 45 (Scope of work for Children of Artisan)	Agency will design and generate call letters online for shortlisted candidates for candidates as per the list provided by NIFT. The system of online selection of test venue and date for the candidate will be prepared and activated by the agency.	This point are repeated two times in Para 25 and Para 32. Please provide detail clarity on this points.	Para 32 may be treated as nullified				
35	Para 33, Page 45 (Scope of work for Children of Artisan)	Agency will conduct studio test for Artisans in multiple days (approx. 3-4 days) simultaneously at all or assigned NIFT Campuses by deputing its own team	Kindly confirm the number of campuses where Artisian Test to be conducted.	All NIFT campuses subject to no of applicants.				
36	Para 28 Page 48 (Scope of work for PhD Program)	Agency will Design / Print papers in English and Hindi Language as per the pattern and scheme of Examination stipulated in the NIFT Prospectus.	Specify the number of objective papers and creative papers (program wise) to be developed and printed in bilingual.	Given above at point no. 19				
37	Para 30 Page 48 (Scope of work for PhD)	Agency will evaluate the OMR Answer Sheets by Scanning (Set I)	Whether double scanning of OMR answer sheets to be done?	Yes, Double Scanning required				

	Program)			
38	Para 35 Page 49 (Scope of work for PhD Program)	Agency will supervise the conduct of the test in two sessions morning and afternoon.	Specify the no. of candidates in each session.	150 candidates in each session.
39	Page 38 Page 49 (Scope of work for PhD Program)	Furniture of the exam centre should be suitable for NIFT Examination, particularly for Creative Ability Test (CAT)	Kindly Clarify the CAT Exam for Ph.D Admission.	The table /desk provided for the students should be stable, flat and minimum 2.5 feet x 2.00 feet with smooth surface as the students are required to draw and use color during the test. The chair / bench should be comfortable and without wheels.
40	Para 40 Page 49 (Scope of work for PhD Program)	Agency will facilitate the evaluation of the answer booklets for descriptive exam (set II) at NIFT Head Office, New Delhi. Each Descriptive answer booklet to be evaluated by two subject experts (original booklets will be photocopied will be checked by second expert)	<ul style="list-style-type: none"> Specify that on how many candidates there will be one panel and the number of panel's experts. Payment to Subject experts will be borne by the Agency? How many experts per day would be appointed? Specify that the coordination with experts to be done by agency or not 	<ul style="list-style-type: none"> 10 Candidates, 5 Panel Expert Yes One Panel Yes
41	Para 45 Page 49 (Scope of work for PhD Program)	Agency will arrange for the venue for 3 days for the conduct Research Proposal Presentation & Interview at New Delhi.	<ul style="list-style-type: none"> Kindly specify the type of rooms, auditorium, etc. 	<ul style="list-style-type: none"> The Venue for Research Proposal Presentation and Interview at New Delhi to have: <ul style="list-style-type: none"> a) Big hall with sitting arrangement for 150 persons. It would be used for registration by the agency and verification of credentials of candidates. b) 6 rooms for GD/PI with sufficient chairs ventilation and air-condition. The ambience of the venue should be decent with proper parking area as the majority of NIFT applicants are females. c) Projectors and computers are also required.
42	Page 51-55	Scope of work for Hiring of Agency for Assisting NIFT in Conducting New Admission	Kindly recheck and confirm the scope of work for NIFT Srinagar Campus.	As per UG(Design) examination

		for Special Test for Srinagar Campus.		
43	Page 45, 46 (Scope of work for Children of Artisan)	27. Agency will depute local official on the date of studio test at each NIFT Campus for observing the administration of studio test. 37. Agency will position the confidential test material containing question papers at all the test centers. The test material is to be carried by agency observers/officials from New Delhi to the test centers by air.	Para 27 and 37 contradicts, kindly clarify	For Artisans Test, Agency will depute local officials on the date of Studio Test at each NIFT Campus for conducting/ observing the administration of studio test.
44	Page 41 (Scope of work for NLEA)	27. Agency will depute local official on the date of written test at each NIFT Campus for observing the administration of written test. 28. Agency will position the confidential test material containing question papers at each NIFT Campuses , personally escorted by its observers/officials from New Delhi to the test centers by air travel. 30. Agency observer/official will collect back and personally carry back the used answer sheets from test centers to New Delhi.	Para 27, 28 and 30 contradicts, kindly clarify	For NLEA, Agency will depute local official on the date of written test at each NIFT Campus for conducting/observing the administration of written test with test material.
45	Para 38, Page 49	Agency will provide the necessary details and seating capacity of the test centre in advance. Furniture of the exam centre should be suitable for NIFT	Clarify the type of furniture	Given above at point no. 21 and 39

		Examination, particularly for Creative Ability Test (CAT).		
46	Page 49	Agency will release the honorarium to panel members @ 2500/- per day per member for 3 days.	Honorarium to panel members may be reviewed to 10000/-	At present, it remains the same
47		Signature and Stamp of Tenderer	Being Covid situation, it is suggested that the document, proposal, etc. to be digitally signed instead of putting stamp and signing manually. Kindly confirm.	Yes, can be considered
48	Para 5.11, Page 9	The bidder / agency must be a registered firm.	AIMA is a society registered under the Societies Registration Act XXI of 1860. The above constitution is requested to be included in the Bid Document	The bidder can be registered firm under various acts including societies Registration Act