



राष्ट्रीय फैशन टेक्नालॉजी संस्थान

सांविधिक संस्थान निफ्ट अधिनियम 2006, द्वारा शासित और
वस्त्र मंत्रालय, भारत सरकार द्वारा स्थापित

NATIONAL INSTITUTE OF FASHION TECHNOLOGY

A Statutory Institute under the NIFT Act, 2006 and
set up by the Ministry of Textiles, Government of India

1351(14)/NIFT/Pur-HO/Hiring of Agency for Conducting NIFT Admission Examination/2019 5th July, 2019

CLARIFICATION

This is regarding Pre-bid meeting held on 27th June, 2019 at 11.00 a.m. in NIFT – Head Office for clarifications of queries raised by bidders against the tender document for hiring of Agency for assisting NIFT in Conducting an New Admission / NLEA / Special Test of Srinagar Campus / Other Campuses for Various UG & PG Programmes of NIFT.

2. In this regards, the replies of the queries raised by the bidders is enclosed at **Annexure – I** for reference of bidders.
3. The other terms & conditions will remain unchanged.
4. This issues with the approval of Competent Authority.

(Vikram Verma)
Assistant Director (Purchase)
NIFT – Head Office

डिजाइन मैनेजमेंट और टेक्नालॉजी का सर्वश्रेष्ठ संस्थान
An Institute of Design, Management and Technology
(An ISO 9001: 2008 certified Institute)

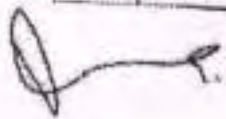
NIFT Campus, Hauz Khas, New Delhi - 110016
t +91 11 26542129, 26542070 | f +91 11 26851198 | e info@nift.ac.in

www.nift.ac.in

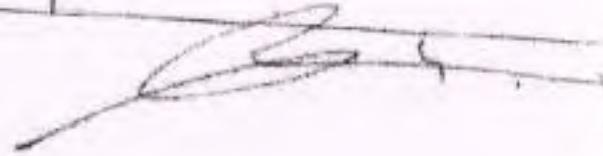
clarifications.

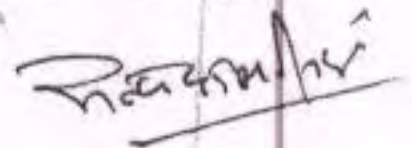
Annexure-

S. No.	NIT Document Reference	Clauses as per NIT	Clarification Sought by bidder	Clarification by Committee Members
1	Para 5.11, Page 9	The bidder / agency must be a registered firm.	<ul style="list-style-type: none"> AlMA is a society registered under the Societies Registration Act XXI of 1860. The above constitution is requested to be included in the Bid Document 	AlMA is registered under the Societies Registration Act and fulfilling the condition.
2	Para 12.0, Page 13	Prices / rates inclusive of all taxes i.e. including applicable GST.	<ul style="list-style-type: none"> It is suggested that, the quoted firm prices/rates should be exclusive of all taxes and GST applicable, as the tax rates and GST might change at any point of time. These should be extra as per actual. 	The quoted firm prices / rates should be exclusive of all taxes and GST applicable, but Committee also mentioned that the bidder should quote applicable taxes and GST in the price bid separately.









3	Para 6, Page 23	Annual turnover of Rs. 2.5 Crore per year	<ul style="list-style-type: none"> It is suggested that the annual turnover should be at least 20-25 times the project cost for admissions 2019. 	There is no clarification and turnover will remain same.
4	Para 11 Page 24	The agency must have operational office in India	<ul style="list-style-type: none"> Para 11 to be corrected as per Para 15 i.e. The agency must have operational office in Delhi NCR with minimum technical and operational manpower resources of at least 20 nos. 	Modified that the agency must have operational office in Delhi / NCR only.
5	Point No. 7, Page 24	Experience of conducting entrance exam of at least three programs Design / Non Design for a minimum 20000 candidates in last 3 years as on 31/3/2019.	<ul style="list-style-type: none"> Clarify that the 20000 number of candidates is per exam or total 20000 in last three years as on 31/03/2019? 	Total 20,000 candidates in last 03 years as on 31/03/2019 in Design / Non Design programs.
6	Point No. 9, Page 24	Experience of conducting / handling Group Discussion and Personal interview for minimum 3000 candidates in last three years as on 31/03/2019.	<ul style="list-style-type: none"> Clarify that the 3000 number of candidates is per year. Clarify that Group Discussion and Personal Interview are conducted for each candidate. Confirm that the Group Discussion conducted should be case study based. 	Total 3000 candidates in last three years as on 31/03/2019.
7	Point No. 10, Page 24	Experience of handling / conducting Creative aptitude test or creative skill test for minimum 5000 candidates in last three years at least in 10 cities as on 31/03/2019.	<ul style="list-style-type: none"> Clarify that the 5000 number of candidates is per year. Whether this includes on the spot evaluation activity also? Confirm that the test is to be conducted each time simultaneously at least in 10 cities or more. 	<ul style="list-style-type: none"> Total 5000 candidates in last three years. Atleast total in 10 cities as on 31/03/2019. Yes this includes on the spot evaluation activity. At present Situation / creative skill test is conducted in 13 cities simultaneously. Number may increase or decrease based on the registration.

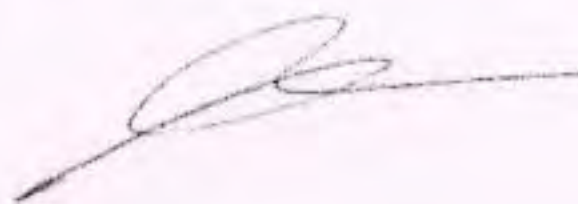
8	Point No. 19, Page 25	The Agency has successful executed / completed 3 entrance exam valuing not less than the amount of Rs. 60 Lakhs over the last 3 years	<ul style="list-style-type: none"> Confirm that each test is of the value of INR 60 Lakhs. 	No. It will total amount of Rs. 60 Lakhs over the last 03 years.
9	Point No. 19, Page 25	The Agency has successful executed / completed 2 entrance exam valuing not less than the amount of Rs. 75 Lakhs over the last 3 years	<ul style="list-style-type: none"> Confirm that each test is of the value of INR 75 Lakhs. 	No. It will total amount of Rs. 75 Lakhs over the last 03 years.
10	Point A, Page 26	Total amount in words and figure (Rs.) 1 + 1 (A) + 2 + 2 (A) + 3 + 3 (A) Overall lowest rate quoted by the bidder of all the point at Sl. 1 to 3(A) mentioned above will be awarded the contract.	<ul style="list-style-type: none"> Formula for calculating the Price Bid is not clear as the cost of 1(A), 2(A) and 3(A) cannot be calculated without the registration nos. at this point of time. 	Overall lowest rate quoted by the bidder of all the point at Sl. 1 to 3(A) in the price bid is the formula for calculating price bid.
11	Para (b), Page 27	Price evaluation will be made taking in to account the total price quoted by the Bidder in the price bid of all the point at Sl. No. 1 to 3 (A) including GST	<ul style="list-style-type: none"> It is suggested that, the quoted firm prices/rates should be exclusive of all taxes and GST applicable, as the tax rates and GST might change in the near future. These should be as per actual. The total price to be quoted by the Bidder in the Price Bid of all point at Sl. No. 1 to 3(A) should exclude GST 	The quoted firm prices / rates should be exclusive of all taxes and GST applicable, but Committee also mentioned that the bidder should quote applicable taxes and GST in the price bid separately.
12	Para 25, Page 29	Agency will Design/Print question papers in English and Hindi language as per the pattern and scheme	<ul style="list-style-type: none"> Specify the number of objective papers and creative papers (program wise) to be developed and printed in bilingual 	<ul style="list-style-type: none"> Number of objective papers seven (07) i.e. for B. Des, M.Des, B.F Tec, MF. Tech, MFM, NLEA, and Special test for Srinagar. Creative ability Test (CAT) four (04) i.e. for B. Des, M. Des, NLEA and Special Srinagar Test. Situation Test for B. Des Studio Test for NLEA and Artisan / children of Artisan Technology Aptitude Test (TAT) for B.F Tech NLEA

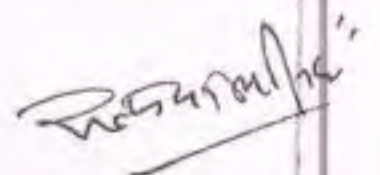
13	Para 28, Page 29	Agency will supervise the conduct of the test in two sessions morning and afternoon.	<ul style="list-style-type: none"> Specify the no. of candidates in each session. 	<p>Statistics of last two years are given under for reference:</p> <table border="1"> <thead> <tr> <th rowspan="2">Year</th> <th colspan="2">2018</th> <th colspan="2">2019</th> </tr> <tr> <th>Morning session</th> <th>Afternoon session</th> <th>Morning session</th> <th>Afternoon session</th> </tr> </thead> <tbody> <tr> <td>B. Des</td> <td>23856</td> <td>23856</td> <td>22425</td> <td>22425</td> </tr> <tr> <td>M. Des</td> <td>2010</td> <td>2010</td> <td>2002</td> <td>2002</td> </tr> <tr> <td>B. F. Tech</td> <td>2959</td> <td>0</td> <td>2209</td> <td>0</td> </tr> <tr> <td>M. F. Tech</td> <td>330</td> <td>0</td> <td>264</td> <td>0</td> </tr> <tr> <td>MFM</td> <td>2704</td> <td>0</td> <td>2268</td> <td>0</td> </tr> </tbody> </table>	Year	2018		2019		Morning session	Afternoon session	Morning session	Afternoon session	B. Des	23856	23856	22425	22425	M. Des	2010	2010	2002	2002	B. F. Tech	2959	0	2209	0	M. F. Tech	330	0	264	0	MFM	2704	0	2268	0
Year	2018		2019																																			
	Morning session	Afternoon session	Morning session	Afternoon session																																		
B. Des	23856	23856	22425	22425																																		
M. Des	2010	2010	2002	2002																																		
B. F. Tech	2959	0	2209	0																																		
M. F. Tech	330	0	264	0																																		
MFM	2704	0	2268	0																																		
14	Para 30, Page 29	Furniture of the exam centre should be suitable for NIFT Examination, particularly for Creative Ability Test (CAT)	<ul style="list-style-type: none"> Specify the type of furniture for CAT 	<p>The table / desk provided for the students should be stable, flat and minimum 2.5 feet x 2.00 feet with smooth surface as the students are required to draw and use color during the test. The chair / bench should be comfortable and without wheels</p>																																		
15	Para 32, Page 29	Agency will evaluate the OMR answer sheets by scanning. Agency will pseudo number the used creative subjective booklets and position them at NIFT HQ for evaluation by experts at NIFT HQ, under coordination by the agency team. (tentative period 2 to 3 weeks)	<ul style="list-style-type: none"> Whether double scanning of OMR answer sheets to be done? Confirm that the checking, totaling of marks, rechecking of evaluated CAT booklets, data entry of marks is the role of agency. 	<ul style="list-style-type: none"> Yes, double scanning of OMR answer sheets to be done. Yes, it is to confirm that the checking, totaling of marks, rechecking of evaluated CAT booklets, data entry of marks is the sole responsibility of the agency. 																																		
16	Para 42, Page 30	Agency will conduct GD and Interviews in Delhi in multiple days (approx. 15-17 days) in a suitable place agreed by NIFT within the radius of 10 K.M from NIFT HQ having proper infrastructure for conduct of GD and Interviews. If GD and Interviews are held in hired premises, the rent etc. will be paid by the Agency.	<ul style="list-style-type: none"> Clarify that the charges for lunch and refreshments for experts (approx. 16 experts per day) for 15-17 days will be borne by agency? 	<ul style="list-style-type: none"> Yes, Charges for lunch and refreshments for experts will be borne by the agency. Number of experts each day are 16-17. The GD/PI venue to have: <ul style="list-style-type: none"> a) Big hall with sitting arrangement for 250 persons. It would be used for registration by the agency and verification of credentials of candidates. b) Four rooms for GD/PI with sufficient chairs ventilation and air-condition. The ambience of the venue should be decent with proper parking area as the majority of NIFT applicants are females. 																																		
17	Point 48, Page 30	The agency may be asked to conduct the written test on computer-based pattern.	<ul style="list-style-type: none"> This is not applicable as per scope of work. Clarify. 	<ul style="list-style-type: none"> This clause will be treated as deleted. 																																		

18	Para (vi), Page 34	Packing	<ul style="list-style-type: none"> • Whether packing is to be done in carton boxes or in metal boxes? Metal boxes are suggested for secrecy and confidentiality. 	Packaging is strictly required in metal boxes with material packed in water proof packing and with two locks for secrecy and confidentiality
19	Para (ix), Page 34	Evaluation of CAT (Creative Ability Test) question paper.	<ul style="list-style-type: none"> • Clarify that the evaluation to be done in NIFT HQ Delhi. • Specify the number of CAT papers to be evaluated. • Whether Rs. 20 is fixed for evaluation of each CAT paper for the next three years • How many experts per day would be appointed? • Specify that the coordination with experts to be done by agency. 	<ul style="list-style-type: none"> • Yes, the evaluation to be done in NIFT HQ Delhi. • Number of CAT papers for reference in 2018: 8153, in 2019: 7799. • Rs. 20 is fixed for evaluation of each CAT paper for the next three years. • Around 20 experts per day would be engaged. • Yes, the coordination with experts to be done by agency
20	Para (xiii), Page 34	Situation Test:	<ul style="list-style-type: none"> • Specify that on how many candidates there will be one panel i.e. for 8000 candidates, the number of panels. This to assess the cost of honorarium to be given to experts. • Specify the type of answer sheets to be printed for Situation Test to meet the pseudo numbering criteria. Whether the answer sheets are to be customized as per candidates' particulars? 	<ul style="list-style-type: none"> • Around 100 candidate will be in one panel. • The test is a combination of two i.e "3D model" and "write-up" corresponding to 3D model. For the write -up special type of customized answer sheet to be printed indicating the photograph and other necessary details of the candidate with perforation for tearing the sheet and provision for pseudo numbering.




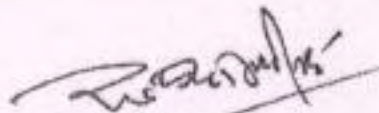





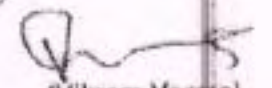


21	Para xix (d) Page 35	Each panel consist 3 / 4 members and there will be at least 4 panels on each day. The honorarium to the panel members will be paid by the agency. At present each panel member has been paid Rs.2500/- per day.	<ul style="list-style-type: none"> Specify the total number of experts and days so as to assess the payment to be released to experts. 	<ul style="list-style-type: none"> Around 27 external experts and 54 internal experts in total. However the test may be conducted 2 -4 days at different locations based on the number of candidates and the capacity of test venue.
----	-------------------------	---	---	---


(Vijay Kumar Dua)
Head (AA)


(S. P. Singh)
Dy. Director (F&A) - I


(Raj Singh)
Dy. Director (Admissions)


(Vikram Verma)
Asst. Director (Purchase)

28/12