

## **ABOUT RTC PROJECT**

National Institute of Fashion Technology has recently undertaken a project for development of a national knowledge portal titled *The Repository -- Indian Textiles and Crafts* (RTC) for the Ministry of Textiles under the Craft Cluster Initiative of the NHDP programme of DC (Handlooms & Handicrafts). RTC has been planned as an online resource network for the textile, clothing and craft sectors of India.

## **BACKGROUND**

NIFT has been studying and documenting crafts connected to textiles, clothing and accessories for the past 30 years. Its area of interest has also covered costumes over the ages, contemporary fashion and personal accessories, and aspects of textiles technology from handlooms and dyeing processes to protective clothing and wearable technology. It is custodian of a rich range of material from craft documentation and graduation project reports to swatches, prototypes, designer collections and seminal research in textiles. Extensive research in cutting edge areas pertaining to textiles has happened in the Textile Research Associations (TRAs) supported by the Ministry of Textiles. Weavers' Service Centres are a treasure trove of designs and swatches, unknown to the world at large. Exquisite works are available in the Crafts Museum and in private collections, many of which have been digitized, but none of which are available in a consolidated registry. Bringing all this knowledge into the public domain where it can be disseminated and used seamlessly is a service that is owed to the country and the world.

RTC project aims to develop a national knowledge portal in the form of an integrated system that will lay down a framework to weave the past and present status of textile, clothing and related crafts with focus on futuristic developments.

## **PROJECT AIM:**

To preserve and promote Indian textiles and crafts through

- a) Showcase of creativity and diversity of traditional Indian textile, clothing and crafts (connected to textiles, and personal accessories), and their continuity in contemporary India
- b) Digitization of both tangible and intangible research related to textiles, apparel and allied areas
- c) Assimilation of information resource pertaining to Indian textile and apparel industry.

## **PROJECT OBJECTIVES:**

- Dissemination of historical and contemporary information and narratives on Indian textiles, clothing and crafts to a global audience comprising research scholars, craft enthusiasts and relevant industry.
- Creating an integrated database of craft practitioners to promote and provide direct access to Indian and international stakeholders.
- Develop visual databank of images, films, audio-visuals, podcast lecture series on craft practitioners, and designers to spread awareness about the craft, its production and applications.
- Showcasing traditional skills and knowledge of textiles and crafts by designers for contemporary market.
- Develop databank and provide access to resources like research papers, case studies, dissertations and doctoral theses on textiles, clothing and craft related areas.
- Collation of data related to market trends, trade statistics and resource directories etc pertaining to textile and apparel industry.
- Provide information on new developments and current events relating to crafts, clothing and textiles.

## Details of the posts to be filled:

Name of the Post	Experience	Qualifications	Job Description	Salary
<b>1. Technical Consultant (IT)#</b>	<ul style="list-style-type: none"> <li>• Minimum 5 years experience in system administration &amp; data centre management/ Software development including, preferably, 2 years as a Technical Consultant;</li> <li>• Good knowledge and understanding of the following :               <ul style="list-style-type: none"> <li>➢ Contemporary information retrieval technologies</li> <li>➢ Machine learning technologies</li> <li>➢ Data Analytics</li> <li>➢ System security</li> <li>➢ Implementation and delivery of IT Services in a networked environment.</li> <li>➢ <b>Desirable:</b> <ul style="list-style-type: none"> <li>• Experience of - handling large scale metadata harvesting;</li> <li>• Open source technology, mobile App development,; design &amp; development of library/Institutional/ Digital repository, preferred.</li> <li>• Working with AI and/ Augmenting Technology</li> <li>• Experience of handling Govt. Projects preferred</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• M.E., (CS / IT), M.Tech., (CS/IT)/ MCA / MSC (IT) or equivalent qualification</li> </ul>	<ul style="list-style-type: none"> <li>• Create strategy and provide guidance in implementation of the technology solution;</li> <li>• Coordinate system administration &amp; data centre management</li> <li>• Management of digital contents in a networked environment;</li> <li>• Implementation of Metadata harvesting tools ;</li> <li>• Quality assurance of digital contents;</li> <li>• Prepare manuals, guidelines, handouts, etc. for various applications of the software;</li> <li>• Customization of software ;</li> <li>• Liaise with the technical service provider and IT professionals in collaborating bodies;</li> <li>• Day to day co-ordination of uploading, digitization activities, etc.</li> <li>• Organization &amp; conducting of training sessions</li> <li>• Report preparation</li> <li>• Other related activities</li> </ul>	Upto Rs. 80,000/- P.M.
<b>2. Research Assistant IT</b>	<ul style="list-style-type: none"> <li>• Minimum 2 years/1 year (for Post graduates) of experience in Systems administration/Software Development</li> <li>• Experience of development of web portal/repository.</li> </ul>	<ul style="list-style-type: none"> <li>• B.E., (CS / IT) / B.Tech (CS/IT) or equivalent qualification Or</li> <li>• M.E., (CS / IT), M.Tech., (CS/IT)/ MCA / MSC (IT) or equivalent qualification</li> </ul>	<ul style="list-style-type: none"> <li>• Assist the Technical Consultants in implementation of technology solution;</li> <li>• Regular coordination &amp; supervision of technical activities;</li> <li>• Regular Reporting Other related activities</li> </ul>	Upto Rs. 50,000/- P. M.
<b>3. Technical Assistant (IT)</b>	<ul style="list-style-type: none"> <li>• Minimum 1 Year of experience in IT applications /software development</li> </ul>	<ul style="list-style-type: none"> <li>• B.E., (CS / IT) / B.Tech (CS/IT) / B.Sc (Computer Science) /</li> </ul>	<ul style="list-style-type: none"> <li>• Data entry work</li> <li>• Office assistance work</li> </ul>	Upto Rs. 40,000/- P.M.

		Graduate & Postgraduate Diploma in Computer Science or equivalent qualification		
<b>4. Documentation and Metadata Creator#</b>	<ul style="list-style-type: none"> <li>• Minimum 5 years supervisory experience in cataloguing and documentation in a digital library environment.</li> <li>• Experiences of metadata creation and harvesting and implementation of international metadata standards ( MARC and at least one non-MARC) are essential.</li> <li>• Experience of handling project based assignments would be an asset.</li> </ul>	<ul style="list-style-type: none"> <li>• Master's degree or equivalent in Library &amp; Information Science or related field with a Bachelor's degree in any other discipline</li> </ul>	<ul style="list-style-type: none"> <li>• Quality validation of metadata creation, documentation/cataloguing and classification and vocabulary control as per standards;</li> <li>• Editing of received metadata from repository partners</li> <li>• Coordination for Metadata harvesting</li> <li>• Development of resource description framework;</li> <li>• Other related activities</li> </ul>	Upto Rs. 60,000 /- P.M.
<b>5. Information Associate</b>	<ul style="list-style-type: none"> <li>• Minimum 2 years experience of documentation and cataloguing in a reputed library/information centre in digital environment</li> <li>• Candidates with good knowledge of metadata standards would be preferred.</li> </ul>	<ul style="list-style-type: none"> <li>• Master's or equivalent in Library &amp; Information Science or equivalent</li> </ul>	<ul style="list-style-type: none"> <li>• Handling metadata creation/annotation, documentation/cataloguing and classification of textual sources, audio-visual materials and cultural resources;</li> <li>• Other related activities</li> </ul>	Upto Rs. 40,000/- P.M.
<b>6. Information Assistant</b>	<ul style="list-style-type: none"> <li>• Minimum 1 year of experience in cataloguing and documentation in a digital library environment.</li> <li>• Candidate must have good knowledge of cataloguing standards and standard English writing skills</li> </ul>	<ul style="list-style-type: none"> <li>• Master's or equivalent in Library &amp; Information Science</li> </ul>	<ul style="list-style-type: none"> <li>• Data entry and technical assistance for metadata creation/ documentation/cataloguing, classification of textual, audio-visual materials and cultural resources;</li> <li>• Other related activities</li> </ul>	Upto Rs. 30,000/- P.M.
<b>7. Research Associate</b>	<ul style="list-style-type: none"> <li>• Postgraduate candidates should have atleast 3 years of experience in research or documentation in any relevant field;</li> <li>• Graduate candidates should have atleast 5 years of experience in research and</li> </ul>	<ul style="list-style-type: none"> <li>• M.A./M.Sc. or equivalent in Textiles/Textile &amp; Clothing/ Textile design/Fashion &amp; Apparel / Textile Conservation or related disciplines Or NIFT/NID</li> </ul>	<ul style="list-style-type: none"> <li>• Assist the Content Managers in research and corroboration of information and content writing for the digital repository.</li> <li>• Editing and/or compilation of craft documents and cataloguing of cultural information resources;</li> </ul>	Upto Rs. 45,000/- P.M.

	documentation in any relevant field  ○	Graduate/3-4 year- diploma from a reputed design or craft institute;  ● Good articulation and writing skills are a must.	● Identification and sourcing of textile collections archived by collaborating institutions, government organizations, private collectors, etc.	
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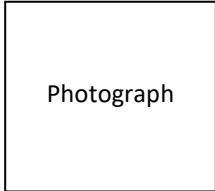
**## Candidates who had already applied for the posts as mentioned at SI.Nos 1 & 4 against the advertisement published in March 2021 need not apply again.**

**All applicants must read the instructions below before filling out the application form in attachment.**

- The applicants must refer to the brief note on the RTC project and details listed above before applying for the post to ensure that they fulfil the eligibility conditions.
- Please note that the recruitment of the selected candidates will be for the tenure of the Project and initially for 01 year only and mere possession of the essential qualifications does not entitle candidates to be shortlisted for interview.
- The Posting of the selected candidate will be at Project Office at NIFT Head Office, New Delhi.
- The Application form duly filled in and converted to PDF must be emailed as an attachment to [recruitment.rtc@nift.ac.in](mailto:recruitment.rtc@nift.ac.in) on or before 9th July 2021. Please do not attach any other document(s) as proof of your qualifications or experience. Hard copy of the application form will not be accepted. **[Click here to download Application Form.](#)**
- The post applied for must be mentioned in the subject of the email, e.g. ***Application for the Post of Technical Consultant(IT)***
- Please add rows for additional details, if required.
- The applicants must mention their **IT related qualifications** in the relevant field in the application form.
- An acknowledgement of the application form will be sent to the candidate. Please contact the Project Office at 011-26542028/26542192 in case you do not receive an acknowledgement .

**NATIONAL INSTITUTE OF FASHION TECHNOLOGY**  
Hauz Khas, New Delhi - 110016

**APPLICATION FORM**



Advt. No. \_\_\_\_\_

**Applied for (Post Name)** *(please tick ( ) in the box):*

- 1) **Technical Consultant (IT)**
- 2) **Research Assistant (IT)**
- 3) **Assistant (IT)**
- 4) **Documentation and Metadata Creator**
- 5) **Information Associate**
- 6) **Information Assistant**
- 7) **Research Associate**

A )PERSONAL DETAILS			
Name	First Name	Middle Name	Last Name
Father's Name	First Name	Middle Name	Last Name
Mother's Name	First Name	Middle Name	Last Name
Date of Birth : <u>DD / MM / YYYY</u>	Gender : Male / Female / Other	Nationality : _____	
Age as on .....	Category : (Gen / OBC / ST / SC) _____	Are you Disabled (PwD): <input type="checkbox"/> Yes <input type="checkbox"/> No	
Permanent Address : _____ _____ _____ _____ State : _____ Pin Code : _____ _____ Address for Communication : _____ _____ _____			

State : \_\_\_\_\_

Pin Code : \_\_\_\_\_

Email ID : \_\_\_\_\_

Mobile no. : \_\_\_\_\_

Landline no. , if available.....

**B) ACADEMIC QUALIFICATIONS**

Examination	Board / Institute / University	Stream / Subjects	Year of Passing	Marks (%) *	
10 <sup>th</sup> class or equivalent					
12 <sup>th</sup> class or equivalent					
B.A./ B.Sc./B.Com./ equivalent					
M.A./ M.Sc. / M.Com. / equivalent					
M.Phil/equivalent					
NET/SLET/equivalent					
Ph.D/equivalent					
Title of Ph.D. thesis					
IT related Qualifications #					
Any other Skill(s):					
<b>C) WORK EXPERIENCE</b>					
Name of Employer	Designation	Period of employment (To & From)	Main Responsibilities	Pay scale/Salary	
<b>D) PUBLICATIONS</b>					
	Publication Type	Title of Paper /Book	Journal Title	Year of Publication	Publisher

PROJECTS	Title of the Project	Year of award	Sponsoring Body	Outcome of the Project	Remarks

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**Any other distinctions and achievements :**

**Contact details of two Referees**

Name:	
Address	:
State :	
Email id:	Mobile/ Telephone no.

Please describe in 500 words as to why do you think that you are the most suitable candidate for this post?

\_\_\_\_\_

**DECLARATION**

I \_\_\_\_\_ declare that all information provided in this application form is true and complete. I understand that any false information and misleading statements or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

Place: \_\_\_\_\_

Date : \_\_\_\_\_

(Signature of Candidate)

\* Grade can be added only in case marks are not available.